

A B N Seal College
Cooch Behar, West Bengal, Pin 736101

Guidelines for UG Admission For the Academic Session 2019-2020

- Online Admission registration process for filling up the application form under abnscollege.org website starts from **03.06.2019 at 11:30 a.m.** and will be closed on **10.06.2019 at 23:59:59 hrs.** Candidates should click on 'Online Application Registration'.
- It is mandatory to fill up the '*' marked sections of the Application Form.
- Candidates have options to apply for three Hons./Core Subjects in Science in a single application form and for three Hons./Core Subjects in Arts in another single application form. Candidates have also options to apply for one General/program course in Arts in a single application form and one more for General/program course in Science in another single application form. There is no restriction in number of applications.
- Candidate can use a **Single own mobile number and personal email id** in both the application form one in Hons/Core course and another in General/Program course.
- As per the University guidelines, only the candidates clearing 10+2 Examination or equivalent examinations in the year 2019, 2018 and 2017 will be eligible for applying in Hons.(Core)/ General Courses. There will be no deduction of marks in calculation of merit point for previous years.
- The Registration ID, Password and all other relevant information and later instructions will be sent to the mobile number provided in the Application Form.
- Candidates should mention the Total Marks as well as the Marks obtained in different subjects (except Environmental Studies) in 10+2 level Examination. In marks obtained box, during the filling up of the form, the marks of best 5 subjects must be considered.
- Candidates, who are like to avail the hostel facility of the college, require to mention the

same in the relevant space provided for, and they also need to supply the relevant information enquired for in the application form. During the time of applying for hostel facilities, candidates should submit the appropriate certificate signed by the local authority.

- **Reservation Caste from other states except West Bengal will not be accepted.**
- **Uploading of the following documents are mandatory :**

A passport size photograph (Colour), Mark sheet of 10+2 level Examination, Madhyamik admit card/certificate or Age Proof Certificate, Student's own Caste/PH Certificate from appropriate authority as per Govt. rule.

- For each Application, the registration fee would be Rs. 330/(three hundred and thirty only)-(+bank Charges) which may be deposited through **online transaction/ online Payment Mode only to AXIS Bank, CoochBehar Branch. The last date of submission of the fee (Online) is 10.06.2019**
- **Date of Publication of Provisional Merit List for Honours and Program Course: 13.06.2019 (Evening).**
- Candidates can apply to the Admission Cell of the College for any **correction** of error in the application form within **14.06.2019 upto 1:00 p.m. No further request for Correction will be accepted after the stipulated time.** If any discrepancy of **information found at the time of verification, the candidature will be cancelled.**
 - **The final merit list for Honours and Program Course will be published on :**
15.06.2019 (Evening)
- After publication of list of eligible candidates for E-counselling of different (Hons /Program) course, candidates will be asked to pay admission fees at **Axis Bank, CoochBehar Branch** (online payment mode)
- **All testimonials (mentioned above) are required to be uploaded online during filling up of application form. Verification documents should be done only when the students report for the classes in due course. Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted on-line.**

- It is directed to all applicants to check the college website and their registered student profile on the dates of receiving SMS's or email according to Admission Schedule which is available in the website.

• At the time of physical verification of the testimonials, the Candidates must be present at the college with the following original documents

(Strictly no Xerox will be accepted): –

- i) A print out of the Application form (properly signed in).
- ii) Original Certificate of Age Proof or Original Madhyamik Admit Card/ Certificate
- iii) Original Mark sheet of the 10+2 Examination.
- iv) Authorized Original reservation certificate or PH certificate (if applicable).[Student's own caste certificate only]
- v) 2 passport size recent coloured photographs of the candidate.

• Candidates must follow every direction provided in College web page (abnsccollege.org), otherwise the procedure will not be completed and the candidate could fail to get admitted in the college.

• Each of the admitted candidates must have to register online for anti-ragging declaration at [www. antiragging.in](http://www.antiragging.in) (the link is available in our College web page under the tab ANTI RAGGING DECLARATION). The printed copy of the aforesaid form duly signed both by the candidate and the guardian must be submitted along with the affidavit of the anti-ragging declaration in stamp paper of Rs. 10 from the notary public to the Head of the departments within 7 days from the beginning of the classes.

Students of morning section (general/Program Course) will have to submit the same to the Officer-in-Charge, Morning Section, Mr Arpan Roy Pramanik Assistant Professor

Department of Bengali ABNSC.