

A B N Seal College, Cooch Behar

Guideline of Admission

- Online registration process for filling up the form under abnscollege.org website starts from **05.06.2017 at 00:00 hrs.** and closes on **13.06.2017 at 23:59:59 hrs.** Candidates should click on 'Online Application Registration'.
- It is mandatory to fill up the '*' marked sections of the Application Form.
- Candidates can apply for three Hons./Core Subjects and a General Course in a single application.
- As per the University guidelines, only the candidates clearing 10+2 Examination in the year 2017, 2016 or 2015 will be eligible for applying in Hons.(Core)/ General Courses.
- Since the Cooch Behar Panchanan Burma University introduces the C.B.C.S. System from the upcoming session the Candidates need not to select the subject combination at the time of the application; s/he will get this opportunity after admission. The name of the Hons./Core Subject and the Course (Hons./General) are to be mentioned clearly in the Application Form.
- One Application Form will be accepted against a single mobile number.
- The Registration ID, Password and all other relevant information and later instructions will be sent to the mobile number provided in the Application Form.
- Candidates should mention the Total Marks as well as the Marks obtained in different subjects (except Environmental Studies) in 10+2 level Examination. The option for best 5 or best 4 is no more necessary.
- Candidates, who are like to avail the hostel facility of the college, require to mention the same in the relevant space provided for, and they also need to supply the relevant information enquired for in the application form. During the time of applying for hostel facilities, candidates should submit the appropriate certificate signed by the local authority.
- Uploading of the following documents are mandatory :
A stamp/passport size photograph (Color/B & W),
Mark sheet of 10+2 level examination,
Reservation certificate (if applicable).
- For each Application, the registration fee would be Rs. 300/-(+bank Charges) which may be deposited through online transaction or in cash to AXIS Bank, Cooch Behar Branch. **Candidates who wish to deposit the fee through cash must wait 24 hours after filling up the form.** It is advised to deposit the fee through online. The last date of submission of the fee (Online or Cash) is 15.06.2017 (within the banking hours).
- **Date of Publication of Provisional Merit List : 17.06.2017 (Evening).**
- Candidates can apply to the Admission Cell of the College for any **correction** of error in the application form on **19.06.2017 from 11:00 am to 4:00 pm.** No further request for correction will be accepted after the stipulated time. If any discrepancy of information found at the time of verification, the candidature will be cancelled.
- **The final merit list will be published on : 20.06.2017**
- Some candidates will be called for physical verification of testimonials in the college by SMS to their registered mobile no. according to the merit list and seat capacity. They are

directed to be present at the college at the **stipulated date and time. This call does not guarantee admission.**

- It is directed to all applicants to check the college website and their registered student profile on the dates of receiving SMS's according to Admission Schedule which is available in the website.
- The Candidates (or their representatives) who will get the call for the physical verification are requested to be present at the college with the following original documents and sign against their name (No Xerox will be accepted) : –
 - i) A print out of the Application form (properly signed in).
 - ii) Original Certificate of Age Proof
 - iii) Original Mark sheet of the 10+2 Examination.
 - iv) Original reservation certificate (if applicable).
- Candidates or their representatives should sign against their name (in every category his/her name has appeared) in signature desk without which the attendance would not be counted.
- **In no case candidates or their representatives will be permitted to enter the respective premise after the stipulated time. Please examine the admission schedule carefully.**
- Candidates must follow every direction provided from Admission Desk, otherwise the procedure will not be completed and the candidate could fail to get admitted in the college.