

Requisition for Cancellation of Studentship

To
The Officer-in-Charge
A.B.N.Seal College
Cooch Behar, West Bengal

Sub: Application for Cancellation of Studentship

Respected Sir,

I, _____ (name of student), bearing enrolment number/application ID _____, was admitted to the department of _____ (Honours/Program Course) of A.B.N.Seal College , Cooch Behar on _____ (date of admission). Through this application, I want to cancel my studentship from the institution by abiding all the rules of studentship cancellation and partial refund of admission fees. The institution shall not be responsible for any of my academic pursuits hereafter.

After cancellation, I intend to get admitted in _____ (department/subject) in A.B.N.Seal College / other college (Please tick the right choice. No need of mentioning the department in case of admission in other college).

Details of my bank account are as follows –

Account Number:

Name of the account holder:

Name of the Bank and Branch:

IFSC Code:

Mobile phone number associated with the account:

If the college office takes necessary actions to cancel my studentship and initiate the partial refund in my favour, I shall be highly obliged.

Yours Sincerely,

Signature of parent/guardian
Date:

(Name and Signature of the student)
Date: