YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	ACHARYA BROJENDRA NATH SEAL COLLEGE
• Name of the Head of the institution	Dr. Nilay Ray
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03582226112
• Mobile no	9830634564
• Registered e-mail	cobabnsealcollege@gmail.com
• Alternate e-mail	iqac.abnsealcollege@gmail.com
• Address	M.J.N. Road, PO-Cooch Behar, PS-Kotwali
• City/Town	Cooch Behar
• State/UT	West Bengal
• Pin Code	736101
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**Cooch Behar Panchanan Barma University**	
• Name of the IQAC Coordinator	**Dr. Arijit Chakraborty**	
• Phone No.	**03582226112**	
• Alternate phone No.	**03582226112**	
• Mobile	**9830365972**	
• IQAC e-mail address	**iqac.abnsealcollege@gmail.com**	
• Alternate Email address	**cobabnsealcollege@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://abnscollege.org/userfiles/file/AQAR_19_20_final_20.09.22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://abnscollege.org/academic-calendar-2020-2021.html

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.89**	**2008**	**16/09/2008**	**15/09/2013**
Cycle 2	**A**	**3.07**	**2017**	**28/03/2017**	**27/03/2022**

6.Date of Establishment of IQAC	**19/10/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Salary and non-salary wages	State Govt.	2020-21	12,48,36,412.00
Faculty	Science promotion through research and development	DSTBT-Govt. of West Bengal	2021; 3 years	3,44,000.00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	6
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

mentioned below	DISHA 2021 (What to study and Why),an outright initiative undert by the IQAC in consultation with the Principal of the college wa organized on the 26-27th of June,2021.This was an interactive workshop arranged to give a direction to the boys and girls who passed out the Class 12 level, and were aspiring to undertake Undergraduate Studies in different streams.
	Being advised by the IQAC, A. B. N. Seal College Library & The

Library Sub-Committee, during the 28-29th June,2021 organized tw
days long State level webinar titled 'Library Services at the T:
of Pandemic' which was an eventful online gathering, since learn
during the Pandemic was typically leaned on online methods where
bringing the library services at the reach of students was a
necessity at that point of time.

IQAC to its best of ability have tried taking steps in order to
the teaching-learning process ongoing on a continuous basis dur:
the pandemic period by arranging online classes, serving student
with online learning materials being uploaded at the college wel
or even making arrangements for filling up the data pack for nee
students so that they may keep a continuous track of the online
classes.

Being motivated by the IQAC, the Environmental Awareness Committ
A. B. N. Seal College, Cooch Behar in collaboration with the Wes
Bengal Biodiversity Board, (Department of Environment, Governmen
West Bengal),organized a State level webinar with title '"Ecosys
Restoration towards Sustainable Society " on the occasion of
observation of 'World Environment Day' (05.06.2021).On the same
occasion, a poster competition was held whereby many interested
participants got a chance to exhibit their talents in poster mal

Last but not the least, the I.Q.A.C in order to judge,assess and
review the overall condition of the college ,has conducted an
Academic Audit.Moreover in consultation with the college author:
it has already taken positive initiatives for the launching of /
on courses at departmental levels. Besides the I.Q.A.C have alre
started taking a drive in utilizing the college as an incubation
center towards an innovative ecosystem.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards
Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes	
A series of webinar can be organized involving the departments to energize the academic ambience of the College	Webinars are arranged in th departments (all the 14 departments have arranged webinars ensuring the participation of students	
Introduction of Management Information System in Administration, finance and student support.	New Management Informatio system have been introduce	

Steps may be taken to enhance the infrastructural facilities for strengthening teaching-learning process in the new paradigm of Covid-19	Since COVID 19 pandemic situation demanded extension online facilities for strengthening teaching-learn process, so reaching out to students via college websit subscription and purchasing Gsuitesoftware have been undertaken in this regard. concrete infrastructural development could be undertal
Steps may be taken to introduce Skill Enhancement and Add on courses formally	Proposals for skill enhancem courses and add on courses h been made and suitable measu have been initiated to be undertaken for the initiatio such courses in new academ session.
Promotion process under CAS of some Assistant Professors got stuck owing to Covid pandemic. This could be treated as one of the top priorities for the year to come.	The process of promotion und CAS for the Faculty members accelerated. CAS screening the 9 (nine) faculty membe have been undertaken .
In coming academic year, a department-wise survey may be conducted to identify needy students who deserve assistance in recharging internet plan. Step may be taken to develop the modalities to recharge their connections to ensure their presence and participation in online classes.	Such a novel step has been t which resulted in increase ability of the students t attend online classes on a m or less uninterrupted manne
Sensitize all the stakeholders of the college for the 3rd cycle of NAAC Accreditation.	The process is under progre
Celebration of important days like World Environment Day and International Yoga Day can be done.	World Environment Day and International Yoga Day wer celebrated.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
A. B. N. Seal College Teachers' Council	10/02/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	21/02/2022

15.Multidisciplinary / interdisciplinary

The Institute runs specificUG and PG programs /courses under bro
categories of Arts, Social Sciences, Pure Sciences, Bio Science
offering subjects of various choices, thereby catering to deman
the students of the region. In addition ,the college has organi
webinars pertaining to various dimensions of study in which stu
,teachers, scholars not only from the mother institute but als
from other regions and states have served both as resource per
and esteemed audience, thereby enhancing the scope of healthy
interchange of ideas and opinions, definitely adding to this
interdisciplinary flavour.

Moreover Add-on -Courses which aims at imparting knowledge beyo
strict curricula framework and provides a scope of receiving
all encompassing cognigence on disciplines of multiple flavour
in the pipeline of introduction as soon as the Pandemic situati
gets over.

16.Academic bank of credits (ABC):

The Affiliating University being aware of this novel step of
seamless integration of skills and instilling mobility of stude
across higher educational institutions, has probably initiated
preparing the roadmap for the introduction of the same. As soon
we are informed more about it, we get more clarity regarding the
academic bank of credits and the proposed policy shape up. We
anticipate that this momentous policy concerning education will
yield positive results and be beneficial for the students at la
Our institution has a good record of persistent publishing, in

of books, journals, and the college magazines. Teachers are
encouraged to remain enriched by publication of books and articl
Students present papers on subject specific topics.

17.Skill development:

In a college with mostly UG courses with some running PG courses
well , the aim of the institution always remains to develop and
propagate a learning culture whereby the students of the college
feel the interest and get excited to know about new things as we
as apply them in projects and enterprises in their future life.

In an unwanted situation like the COVID 19 Pandemic during the
academic session 2020-2021, much awareness based skill enrichmen
knowledge could not be disseminated to the students, since these
types of ventures requires a healthy face to face practical
interaction between the teacher and the learner. However the IQ
maintained a liaison with the Head of the Institution in spite
all odds and chalked out a plan of the initiation of such skill
augmentation courses as soon as situation becomes favorable. Thu
Computer learning and Spoken/Functional English Courses are on
verge of introduction , ready to take a move, as soon as academi
ambience gets normalized.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, cu
using online course)**

The syllabi as taught in this college comprehensively follows t
CBCS curriculum designed to spread the rich heritage of our cou
including the traditional knowledge about its culture, arts,
literature and the likely. The disciplines as taught in this co
viz. Sanskrit (both at UG and PG levels), Bengali (both at UG a
levels), History (both at UG and PG levels) Philosophy, Politica
Science (at UG levels) engages in further cultivating the richne
of Indian culture with their specific topics delivering the
importance of integration of Indian values with the values of t
outer world, thus aiming at homogeneous understanding of life a
its worth.

To mention, worthy of importance, the Department of Sanskrit,
bearing a hallmark of Indian culture as rooted in conventionalis
has oraganised a series of webinars/seminars throughout the few
months of June-September,2020, which definitely exhibits the sp
of Indian culture being inculcated with an academic fervour.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution delivering learning instructions based on CBCS

curriculum, naturally focuses on Outcome Based Education whereby learning during the specific academic periods becomes an experi for each of the student, as they target at achieving the goal w: a stipulated period.

Instructions as delivered by the teachers are thoughtful and ad to learner needs. Since the syllabi has to be completed within predetermined time period and students have to be prepared for examinations, so instructions become precise but to the point, that clear criteria for what constitutes mastery is essentially delivered to the learners. Learners are also assisted when and they have to face challenges.

During the academic session 2020-2021, thorough instructions we given to students on an online mode, whereby their problems were tried to sort out virtually through digital interactions.

The institution by this time have already realised the utility Outcome Based Education system(OBE) and have started devising w to incorporate the syllabus under this framework.Thus POs and C specific disciplines have started to be put into this framework analysis.

20.Distance education/online education:

COVID 19 Pandemic made Distance /Online learning at vogue. The flexibility in teaching-learning through online mode from a distance, became an utmost necessity, if courses of study were completed strategically and students were to be made ready to f online examination patterns. Since remaining physically present non-permissible, so there was a rise in this education option. Students, for whom affordability of internet facilities was a question in itself, assistance was provided from the college en

The College houses two well established centres of Distance Learning ,the IGNOU and the Centre for Distance and Online Education,The University of Burdwan.

Extended Profile

1.Programme

1.1   **21**

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **2285**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **543**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **659**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **81**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **97**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	21

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2285

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	543

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	659

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	81

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**97**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**45**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**14.92361**
4.3 Total number of computers on campus for academic purposes	**72**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Cooch Behar Panchanan Barma University being the affiliating University of Acharya Brojendra Nath Seal College is conferred with the responsibility of framing the curriculum. In this process, some of the teachers from the College as members of the Board of Studies offer suggestions to the competent authority which are usually considered in decision making. However, the College prospectus and academic calendar have been prepared by the College authority in accordance with the curriculum framed by the University and were displayed in both printed form and on the College Website. The academic session began with departmental meetings which were held online in every department whereby the topics got distributed. The Routine committee of the College prepared a routine taking into cognizance departmental priorities for each semester for both UG and PG levels. Individual teachers after due consultation with the Head of the Department chalked out lesson plans and course structure in detail. Invited lectures, webinars and Conferences, Students' paper presentations,

supplementing the normal modes of teaching were conducted online. For smooth and effective delivery of the curriculum during the Covid-19 situation this year, ICT enabled teaching-learning methods were in ample use and academic activities which have got severely hampered, needed adjustments.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://cbpbu.ac.in/ug-cbcs.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Depicting a scheduled practice,awell-designed academic calendar is prepared by the IQAC in consultation with the Head of the institution, depicting the year-round activities of the institution. Adhering to this master calendar, every department is given the freedom to frame their separate academic schedules. The calendar includes: time schedule for normal classes, tutorial and special classes, probable dates of class tests, college tests, other evaluation systems and University examinations, such as, conduct of student projects as part of their PG curriculum, list of holidays and vacations with regard to teaching plans, tentative dates of parents-teachers' meetings, probable dates of different college events like Annual sports, Annual Day Celebration- ,Intra college Cultural competitions etc. Evaluation Blue prints structured by the affiliating University is sent to the college and it is followed by the respective departments of the college. The detailed break up of marks, question pattern; probable date of examinations is communicated to the students from time to time. Slight variation to this pattern is intimated to the students well in advance. The institution with the departments working as pivotal units concerned with the academics, tries to keep up to the academic calendar to the possible limits of its applicability. COVID 19 Pandemic have hard hit the academic ambience of the institute, so it became difficult to stricly adhere to this calender during the acedemic session in mention.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://abnscollege.org/academic-calendar-2020-2021.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated institution under Cooch Behar Panchanan Barma University ,the institute enjoys meager advantage of flexibly amalgamating the crosscutting issues such as Gender, Environment and sustainability etc.,although Acharya Brojendra Nath Seal College pursuing CBCS curriculum under Cooch Behar Panchanan Barma University has the scope of assimilation and induction of crosscutting issues such as Professional Ethics, Gender etc. through the subjects taught at this institution viz.Philosophy looking upon the finesse of Ethics as a major dimension of study deals with its different parameters whereby Professional Ethics is a significant part. Likewise issues like Gender, Human Values, Human Rights, Environment more prominently Environmental movement, is dealt a formidably by the discipline of Political Science. Moreover, Environment and Sustainability definitely becomes directly related to disciplines like Zoology, Botany and allied Science subjects, though environment today is a concerning issue

touching almost every horizon. In addition to all these, online workshops and webinars and related activities have been intermittently organized as mark of celebration of International Women's Day, World Environment Day, whereby such issues have been incorporated and addressed on several occasions, thereby increasing the possibility of its dissemination among the interested audience.Environmental Studies is also a compulsory subject for first semester students.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

113

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<u>https://abnscollege.org/page1.html</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	<u>https://abnscollege.org/feedback20-21.html</u>

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

727

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

543

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An age old institution like Acharya Brojendra Nath Seal college, still standing with its own valour, have produced students and scholars in the yesteryears who got established on their own credibility. Based on critical assessment and analytical perception, teachers of this institution have given their whole hearted dedication, not only for those who are brighter academically, but more competently for those, who are a bit behind in the long queue of achievers.

Advanced learners are given ample opportunity to come forward with their academic pursuit by giving subject specific papers based on their research quest. Besides owing to Pandemic situation, interested students have been forwarded and continuously encouraged to go through brochures making ways for participating in different types of competitions such as essay writing, quizzes,etc.,so as tokeep up their academic spirit.

For comparatively slow learners under the challenging Pandemic circumstances, special online tutorials and academic suggestions were imparted by teachers whenever required. Besides, online class materials were displayed on website to help students of all categories.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2285	92

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Being an affiliated institution under Cooch Behar Panchanan Barma University the institution has to stick to the curriculum and course structures framed by the University. Accordingly, opportunity to use student-centric methods like experiential learning,participative learning and problem solving methodologies directly into curriculum, is rather less. However teaching and learning of science subjects that begins with curiosity ,exploration of facts through experiments, providing hands-on opportunities to discover the world around and discovering how things work, fosters scientific thinking, observation, questioning and testing data. The same process ensures participative involvement and application of problem solving methods. Thus teachers involved in the teaching of Science subjects definitely incorporate methods like those mentioned above to make learning more effective and application oriented as well as meaningful. The Academic session 2020-2021 got seriously affected due to pandemic, thus direct interaction of teachers with the students got adversely affected. Under such circumstances, chances to use such student centric methods for enhancing and making the learning experiences interesting, got hampered. Gathering of experiences through everyday living, facing problems of life and trying to overcome those by using common sense and sense of rational thinking definitely ensures effective learning, and this responsibility is borne almost by all disciplines today.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute has a number of computers with smart class rooms. There is a dedicated seminar room with high dependabilityacoustics.

Teachers use ICT enabled tools such as Power Point Presentations regularly in classes.E-resources, downloaded from the internet have been provided to the students during the online classes. Moreover learning materials have also been uploaded on the website of the college so that students can easily get an access to those, especially during the Pandemic situation.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

81

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

607

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance. Since Choice Based Credit system is adopted, so student's performance are assessed and evaluated all the year round. However the departments enjoy flexibility in the adoption of suitable methods in this regard. Time and mode of assessment are also decided by the departmental heads in due consultation with the other faculty members.

The same process have been tried to be adhered to, on an online basis during this academic session, and marks have been submitted to the University by all the concerned departments in due time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Under Choice Based Credit system (CBCS) Continuous Internal Evaluation (CIE) is an essential part and therefore has been introduced in this institution since 2017. In order to improve the mechanism of internal examination and evaluation, IQAC of the college in consultation with different stakeholders has provided various suggestions based on which the college has adopted the following measures: - Project based evaluation system besides of conventional evaluation system. - Group discussions and seminar presentations by the students - Field survey report based on Departmental excursions and educational tours.

With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance. Since Choice based Credit system is adopted, student's performance are assessed and evaluated all the year round. However, the college has a Grievance Redressal subcommittee whereby any grievance if crops, in relation to evaluation or uploading of marks can be taken care of.Till date meticulous evaluation of internal examination of answer sheets and careful assessment of student's performance have led to zero incidences of

grievances cropping up from the students' end.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course structures for specific Honours and Programme courses for specified disciplines are well chalked out and displayed on official college website. Besides these, glimpses of courses taught at this institution and probable opportunities after studying them are also well informed to the students through the college prospectus. Apart from this, keeping the Pandemic situation in mind, the college took an initiative of conducting an online programme highlighting on the prospects of studying specific subjects at this institution. Thus programme and course outcomes for all programmes offered at this institution are well articulated and conversed beforehand, so that students enter this institution with an impression.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://abnscollege.org/departmental-outcomesd41d.html?
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Level of attainment of Programme and Course outcomes becomes partially clear with the publication of result everytime after examinations are conducted. It becomes all the more clear when students opt for education of higher levels and even overcomes the hurdles of job based competitive examinations and gets engaged at places worthy of interests. These outcomes are assessed and evaluated by the departments on departmental levels and are communicated duly to the competent authority. The IQAC in consultation with the Principal of the Collegeoffers valuable

suggestions in this regard so as to find further pathways for improvement of study methods. Further, by conducting several workshops and webinars under the continuing Pandemic situation,the IQAC has tried to offer best possible advice in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

659

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://abnscollege.org/studentsatisfactionsurvey20-21.html

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.44

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

09

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dstbt.bangla.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Sofar there is no such innovation ecosystem in the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	NA

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

15/9

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

53

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college, being a premier institution in this farthest region of West Bengal in particular and India in general, has a shining history of involvement with and contribution towards the neighbouring community, besides the regular teaching –learning process. During this year owing to the COVID 19 pandemic, no extension activities could be organized in offline mode. However, by organizing following activities in online mode the college has given message to the students' 'community about contemporary ethics and course of development in the soil they have been born,and brought up. Moreover, through extending active participation with the students these events made attempts in widening and deepening their realization, feelings and soft corners of the mind and hearts towards the society, ecology and environment.Under supervision of NSS Unit of the college,following actions have been undertaken:

- **Observation of 71st National Constitution Day**
- **For 18+ New Voters Awareness Generation Programme**
- **Question-Answer Session Between District Magistrate, Cooch**

Behar and 18+New Voters of A.B.N Seal College
- Observation of Ambedkar's Jayanti
- Covid Awareness Programme
- Social Entrepreneurship Best Idea Programme
- Webinar on Revisiting 'Yoga': The Traditional Practice towards Physical and Mental Well-being
- Webinar on "Ecosystem Restoration towards Sustainable Society"
- Webinar on"COVID-19: Challenges for Management of Mental Health and Risk Factors

A few activities as conducted under the supervision of the NCC of this college are as follows --

- Tree Plantation
- Observation of No Tobacco Day
- Swachh Bharat Abhiyan
- Observation of World Environment Day

File Description	Documents
Paste link for additional information	https://abnscollege.org/archive22.html
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`23`

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`2161`

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`02`

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This College has been catering the needs of the students pursuing Higher Education in this region since 1888. To achieve its goals, this College redesigns its physical facilities at times in such a manner so that it could be treated as an intellectual breathing space for both students and teachers. Institutionalized two shift systems for Pass and Honours courses have been framed for ensuring the best and the highest utilization of the physical facilities at its disposal. Apart from the Administrative building of the College, there are Seven different building blocks which harbour 15 Academic Departments and laboratories, Library and Conference rooms and lecture theatres for relatively larger audience than a class room can cater. To ensure the optimal level of teaching-

learning output this college provides ample infrastructure and physical facilities to every academic department at its disposal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Separate spaces are available for cultural and athletic practices/ rehearsing and performances within the college premises. In order to monitor the year-round conduct of such activities there are a couple of sub-committees at work, comprising student-representatives, under Teachers' Council. Besides that, some need-based committees evolve as and when students are required to be trained/ guided for participating in various inter-college or state-level cultural or sports activities. Gymnasium and play grounds are adequate enough for parallel conducting of various physical/ sports activities in the same time schedules. Indoor games are also made available for mindful entertainments of students and teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.75780

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation process of A.B.N. Seal College is continuing using 'Koha' Integrated Library Management Software. Koha is the most popular open-source Library Management Software used by numerous higher educational institutes of the world. It gives immense customization facilities as per organizational needs in most convenient way. Already seven thousand books data have entered in the Koha database and continually upgrading. We are planning to fully automate our library system and integrate digital archive with the ILMS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the A. Any 4 or more of the above **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College aims to provide state-of-the art IT learning aides to the students and faculty members with their study and research. All the academic departments and the central library of the college are equipped with ample numbers of Desktop and laptop computers, scanners, LCD projectors, Laser printers and reprographic facilities are also made available for all utilizing the library for study and research. Two Smart class rooms are at work with cutting edge technical facilities. An active Wireless internet facility (Wi-Fi) is accessible in every corner of the college with average bandwidth of 23 Mbps. To support these complicated IT network, all the computers and suchlike are connected to uninterrupted power supply and high-performance computing servers.

Owing to the alarming pandemic situations, an IT-assisted evaluation process for gauging the learning outcomes has been developed. The online examination systems via Google forms, Worksheets, Google Classrooms had helped a lot in curving health risks. Zoom facility has been purchased for harbouring various academic and outreach ventures such as Webinars, special lectures etc. This college has a clearly stated policy regarding IT upgradation with special emphasis on updating curriculum-based softwares in regular intervals and regarding prevention of IT malpractices as well. As this institution also envisions a paperless administration in near future, adequate numbers of computers are also installed in every section of the College Office. Although the College has its complete financial dependence to the Govt. of West Bengal, it strives to maintain a liberal budget towards upgradation and maintenance of IT infrastructure.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.19835

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical amenities:

For civil and electrical works, the college being a Government college has to depend upon Public Works Department (PWD), Social

Sector, and Electrical sector, Cooch Behar Division, Govt.of West Bengal, respectively. For all kinds of instruments, the Higher Education Department, Govt. of West Bengal takes the initiative.

Academic facilities: The recruitment of academic staff is done by the Higher Education Department, Govt. of West Bengal, supplying the resourceful manpower. Even the books of library are purchased out of Govt. fund.

The departmental procedures are handled by the teachers of the department with their Heads and the departmental committees formed for purposes from time to time.

The overall academic planning for an academic session is effectively handled by the Teachers' Council with the formation of a number of committees.

Support facilities:

For any kind of fund, the institute always gets support from Department of Higher Education, Govt. of West Bengal.

For library works, Librarian along with His /Her Library Committee take decisions in consultation with the Principal.

The ICT committee deals with works related to computer and ICT facilities.

The college has two large playgrounds where sports related activities takes place under the supervision of concerned committee.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

1507

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

41

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://abnscollege.org/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

89

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

89

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

11-03-2023 08:44:46

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

27

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per government rule and the University Statute, the College has a Students' Representation . It conducts and takes part invarious curricular and co-curricular activities, such as College Fresher's

Welcome for newly admitted students, Common Room activities, games and sports activities, cultural programmes, student welfare and so on. It has representation in various academic and administrative bodies where ever permissible, to facilitate smooth functioning of the College. This is definitely a way by which the students can put forward their demands before the authority thus trying to ensure their existence. However, such an elected Students' Council is not existing right now due to a halt in Govt. directive.

However the College has various academic and administrative bodies with student representation to facilitate the administrative and academic activities. These are:

- Governing Body
- IQAC
- Annual Day Celebration Sub-committee
- ICC (Internal Complaints Committee)

Besides each time a cultural event is held in the college, students' active participation and wholehearted involvement is sorted for.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Acharya Brojendra Nath Seal College Alumni Association(ABNSCAA) took its birth in its formal form on 24 th July,2016.It is registered under the West Bengal Society Registration Act-XXVI of 1961 on 9th Dec,2016 (reg.no-S/M-4403 of 2016-17).Within a short period of time the Association has managed to extend to 43 Life members. The first President of this Association was Dr. Bimal Kumar Saha, Associate Professor of Economics, WBES (Alumnus: 1976-80) and first General Secretary was Dr.Prajna Paramita Sarkar, Associate Professor of History, WBES (Alumnus: 1992-95). After its birth, this Association started to carry on different activities such as funding the college for the purpose of development work, opened a school for Value Education and so on. But due to Covid Pandemic as college was closed, the Association wasable to contribute a sum of money only for the plantation purpose and maintenance of gardens within the college campus .

File Description	Documents
Paste link for additional information	https://abnscollege.org/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of this institution is to create socially responsible people with academic excellence by blending traditional values of education with modernity. In pursuance of the above goal, the institution under effective and efficient leadership , formulated policies on various academic and administrative activities and the administration is decentralized to such an extent that a collective decision is taken through periodical meetings to plan and organise various activities of the college which ultimately would help the students of this institution to be the torch bearer for settling the needs of the society and also to be a complete man in all respects. For making the students complete man in order to satisfy the stated needs of the society, they will be taught the lessons in such a manner that there will be the combination of modernity with tradition. Specifically, these tradition and value orientation are to build sincere, energetic, laborious, honest, philanthropic and dynamic personalities with significant bent of mind towards the nation.

File Description	Documents
Paste link for additional information	https://abnscollege.org/our-college.php
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a matter of fact, decentralization and participative management are in vogue in this institution since 1970. (vide Memo no: 4188-Edn(A)/A-51-2/70, date: Calcutta, the 26th November, 1970 of Govt. of West Bengal Education Department, Appointment Branch). Academic activities of are mostly performed by the sub-committees formed under the Teachers' Council. The number of these sub-committees varies time to time in relation to the work load innovated for the better management of the college. Numbers of

such committees were 36during last academic session. Moreover, the administrative activities were performed by the Office of the Principal and in doing so, The Office ofthe Principal is to form a number of administrative sub-committees(20 sub-committees) through the incorporation of both teachers and non-teaching staff to tackle various administrative activities or problems. Further, the inclusion of advisors from important sections of the society viz. medical and legal aspects within the ICC is also a categorical example of the practice of participative management through effective leadership in the college last year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The outbreak of COVID- 19 has challenged the education system across the country and forced the entire education system to shift to an online mode of teaching overnight. Acharya Brojendra Nath Seal College in Cooch Behar being one of the reputed and sought-after institutes of the North-Eastern region of West Bengal, India, have always stood by a cause' and this time also, rightly formulated a plan to assist students for uninterrupted online classes. In pursuance of this objective, the college authority in consultation with Coordinator, IQAC, Secretary, Teachers' Council and Heads of all the Departments, have prepared a detailed list of students of various departments who could not recharge their data pack due to financial distress brought about by this pandemic on their family. Thereafter, the Students' Affairs subcommittee was entrusted to finally execute this initiative (Supporting document as uploaded exemplifies the fact) so that these students can participate in the online classes on a regular basis. It is apt to mention that, some of the Departments according to the decisions taken in their departmental meetings had purchased smartphones for their students who did not have smart phones to join classes, from the fund accumulated from the contributions made by the departmental faculty members.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The faculty of this institution, excepting the SACT, belong to the cadre of West Bengal Education Service (WBES) and Principal belongs to the cadre of West Bengal Senior Education Service (WBSES). Recruitment processes have been executed by PSC, West Bengal according to the guidelines of UGC. However,appointments are decided by the Department of Higher Education, Govt. of West Bengal. Consequently, service rules of the faculty members, andthe non-teaching members are governed by the WBSR. However, theCAS benefits of the teachersare determined as per UGC guidelines.

The top most position in the administration of the College is occupied by the Principal. The successive position is occupied by the Co-ordinator,IQAC, Teachers Council headed by the President who is the Principal of the college by virtue of his post and activated by the Teachers' Council Secretary, Heads of the Departments. The side attracting position is occupied by the Office headed by the Head Assistant, and the Students Union Council. Moreover, the institution has constituted various cells and committees, for smooth conduct of the academic and administrative activities within and outside of the campus. These cells/committees meet as and when needed and provide appropriate recommendations to the competent authority to formulate effective and efficient policies.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://abnscollege.org/structure_body.html
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since this is a full-fledged Government Institution under Department of Higher Education of Govt. of West Bengal, the teaching and non-teaching employees of the institution likewise other state govt. employees enjoy the following benefits:

Medical Treatment for employees and their dependents through West Bengal Health Scheme since 2010.

All employees are covered under General Provident Fund rules and Group Insurance Savings Scheme

Provision of recruitment on compassionate ground through proper channel in case of dying in harness.

Employees can avail festival advance before their prime festival.

Some employees also get Bonus from State Government before Durga Puja, the most celebrated festival in West Bengal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains Daily Self Appraisal system in which each faculty keeps a record of attendance, classes allotted and taken by him/her and other academic and administrative activities inside and outside of the College. These self-appraisal reports of each teacher are submitted to the Principal every month by each department. The Principal along with Teachers' Council Secretary and Heads of the departments jointly analyze the self appraisal reports and then takes necessary steps in improving the performance of the concerned faculty member. However, for non-teaching staff, Principal looks into the matter in consultation with the Head Assistant of the Office.

Besides, being a government employee all the teaching and non-teaching staff of the college submit online Self-Appraisal Report (SAR) in each financial year through IFMS portal of Govt. of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

The college makes every attempt to ensure auditing of the funds received by the college from various governmental and non-governmental sources. In this regard, Internal Audit is performed by the Registered Chartered Accountant firm with the assistance of Internal Audit and Accounts Assessment subcommittee after which the utilization certificate is prepared for being sent to the funding agencies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.05

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a government College. Therefore, it has restrictions on generating additional funds besides the conventional processes.

Nevertheless, in order to utilize resources optimally, the Institute after collecting the departmental requisition in compliance with the financial resources originated through the development grants-in-aid extended on the part of State Government and UGC, convenes the extended meeting of Purchase Advisory Committee inclusive of the representation of Coordinator of IQAC,

Convener of College Development and Planning Sub Committee for rational allocation of the financial resources as per the requirement. This process is followed by the path of inviting tender quotations etc.for the effective and efficient use of the financial resources .The monitoring activity upon all these things is carefully carried out by the Internal Audit and Accounts Assessment Sub –Committee as and when necessary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institutionalized initiatives of IQAC:

1. Publication of Academic Journals

To develop academic skills amongst teachers by directing their positive energy towards writing analytical articles and thereby enhancing their academic competence. This context has come into existence for making a teacher well diversified in terms of his power of innovation, thought building and extension of those through writing and publishing. The Journal of Arts is published bi-annually with the availability of a number of said papers whenever invited by the Editor-in-Chief of the Victorian Journal of Arts.

2. Organizing Departmental Memorial Lectures and students' seminars

During pandemic, to keep up with the academic spirit, the students well equipped with newer orientations other than regular online classes. Thus memorial lectures and students' seminars have been organized to make a positive use of their energy. This initiative of IQAC helps students and will further assist them to get acquainted with the process of writing and presenting papers in front of a considerable public within and beyond the class rooms and thereby breaking their stage fright.

3. Conduct of an overall Academic Audit is a significant step in

this regard.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC tookonline feedback from the outgoing students of UG (6th Semester) and PG (4th Semester) courses for this academic session . Separate feedbacks were sought from the outgoing hostel boarders. Forms were sent to the students through their respective e-mail ids in distinct batches.After collecting the feedbacks, it was analyzed by the IQAC and the report was prepared. Responses of students were sent to the HODs/Hostel Supers/Librarian, for information and necessary action. An academic calendar prepared by the IQAC in consultation with the Principal, on the year-round activities of the institution. Following this, every department is given the freedom to frame their academic schedules. The calendar includes distribution of syllabus, number of classes allotted, time schedule for tutorial and special classes, probable dates of class tests, Practicals, other evaluation systems and University examinations, list of holidays with regard to teaching plans, tentative dates of parents-teachers' meets, dates of different college events .The institution with the departments tries to keep up to the academic calendar to the possible limits of its applicability. At the end of the session the departments are asked to report their activities to the IQAC. Academic Audit is also prepared and certified by the University.

File Description	Documents
Paste link for additional information	https://abnscollege.org/academic-calendar-2020-2021.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);   **C. Any 2 of the above**

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://abnscollege.org/aqard41d.html?
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The academic session 2020-2021 witnessed the effects of COVID-19 Pandemic, under which organization of formal events on gender equity and sensitization got seriously affected. However through communication of learning on cognitive levels especially through subjects like Political Science, Philosophy etc. in which Gender Studies becomes an integral part, lessons on gender equity and gender sensitization have got imparted following online modes.

The college is extremely sensitive towards practical problems faced by the girl students and keeping in mind the typicality of sensitive issues that girls may face on monthly basis, special care was taken to address such issues, thereby installating a 'Vending Machine' in the Girls' common room of the college. In addition to all these, provision of online counseling related to typical problems was kept open on an online basis, though incidences reported have been nil.

File Description	Documents
Annual gender sensitization action plan	https://abnscollege.org/userfiles/file/Annual%20gender%20sensitization%20Plan%20for%20the%20session%202020.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://abnscollege.org/archive23.html

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Nothing as such. All activities got hampered due to Pandemic.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution

D. Any 1 of the above

system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Being an eminentcollege of the North-Eastern part of thecountry with century past rich heritage, students hail from different sections of the society with linguistic and cultural variations belonging to ethnic communities such as Bengalee, Assamese, Rajbanshi, Nepali, Koch, Mech, Rava and are either Hindu or Muslim

or Buddhist by religion. Our students here learn to pay respect to others' religion, language and culture through their day-to-day activities and also by active participation in different events and programmes on the Special Day Celebration. For instance, we may mention about the folk songs or the folk dances, which were performed by our students in 'Kristi', the Annual Day Celebration of our college in the previous years. Moreover, 'Basanta Utsab'(celebration of Holi-the festival of colours) is marked here with much enthusiasm whereby all students of the college get involved with their cultural distintiveness. The initiatives during the academic session2020-2021 got affected due to the pandemic situation and no direct initiative could be taken due to this, however 'Basanta Utsab' was celebrated in a very small way within the college premises. Thus, it can be said that an expressed environment of cordiality and harmony exists within the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is sensitive to the requirement of inculcation of values, sense of awareness about rights and dutifulness related to constitutional obligations in the mind of students and employees. In this direction the NSS and NCC units of the college in collaboration with different bodies have carried on various activities at different points of time. The list of such activities are cited here in below :

Observation of Constitution Day by Department of Political Science,

Activities by NSS to imbibe polling spirit in collaboration with District Administration and Election Commission,

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://abnscollege.org/archive01.html
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates regularly all the national and international events. However, maintaining proper Covid protocols,Ambedkar Jaynti was observed on an online mode,which gets exemplified through a report uploaded underneath.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Under the COVID-19 Pandemic situation, carrying on wide-ranging practices appeared to be a challenge and had to be carried out following pandemic protocols and Govt.advisories, and whatever little could be undertaken was through online mode.

Under such a prevailing circumstance, continuation of regular classes with the students, completion of the syllabus and fulfilling their thirst for knowledge was indeed felt as the biggest priority. Keeping that fact in mind and to keep awake the academic fortitude, the following activities were conducted:

1. **Organization of International and National level webinars/departmental memorial lectures via online mode, to upkeep the academic cadence of teachers and students.**
2. **Conducting online classes to entail the academic spirit of both teachers and students. Teachers regularly have uploaded online learning materials for students to read and get prepared for examinations from time to time and these were uploaded on the website of the college in separate folders for easy access of the students.**

In both these initiatives, challenges were faced so as to keep upto the demands of digitalization. Still these efforts, pulled students into the trail of continuous academic involvement, at a time when going out of home were a matter of serious apprehension.

File Description	Documents
Best practices in the Institutional website	https://abnscollege.org/archive03.html
Any other relevant information	https://abnscollege.org/archive_study.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One area of the institute's Priority: Alike notable institutes of the nation and the world, this college has the priority to make its admitted students equipped of the qualities as the ongoing time demands.

In its Thrust Area: The thrust area of this Higher Education institute is to make the academically weaker students more or less equally efficient /at par, with the bright and meritorious students, so as to make them capable of facing the competitive world. In this context it may be opined that A. B. N. Seal College being an academia in this remote backward corner of West Bengal, India and of the world, it has been continuously taking the challenge to make a notable intellectual contribution in the wider field of life of the state, nation and the world.

Amid Covid situation, maintaining the continuity of education was felt to be an utmost challenge and an alarming necessity. Thus online classes were arranged on a serious basis by all the departments of the college and e-materials were constructed by teachers and circulated to the students, at least to keep intact the academic ambience, even though on an online basis.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Cooch Behar Panchanan Barma University being the affiliating University of Acharya Brojendra Nath Seal College is conferred with the responsibility of framing the curriculum. In this process, some of the teachers from the College as members of the Board of Studies offer suggestions to the competent authority which are usually considered in decision making. However, the College prospectus and academic calendar have been prepared by the College authority in accordance with the curriculum framed by the University and were displayed in both printed form and on the College Website. The academic session began with departmental meetings which were held online in every department whereby the topics got distributed. The Routine committee of the College prepared a routine taking into cognizance departmental priorities for each semester for both UG and PG levels. Individual teachers after due consultation with the Head of the Department chalked out lesson plans and course structure in detail. Invited lectures, webinars and Conferences, Students' paper presentations, supplementing the normal modes of teaching were conducted online. For smooth and effective delivery of the curriculum during the Covid-19 situation this year, ICT enabled teaching-learning methods were in ample use and academic activities which have got severely hampered, needed adjustments.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://cbpbu.ac.in/ug-cbcs.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Depicting a scheduled practice,awell-designed academic calendar is prepared by the IQAC in consultation with the Head of the institution, depicting the year-round activities of the institution. Adhering to this master calendar, every department

is given the freedom to frame their separate academic schedules. The calendar includes: time schedule for normal classes, tutorial and special classes, probable dates of class tests, college tests, other evaluation systems and University examinations, such as, conduct of student projects as part of their PG curriculum, list of holidays and vacations with regard to teaching plans, tentative dates of parents-teachers' meetings, probable dates of different college events like Annual sports, Annual Day Celebration- ,Intra college Cultural competitions etc. Evaluation Blue prints structured by the affiliating University is sent to the college and it is followed by the respective departments of the college. The detailed break up of marks, question pattern; probable date of examinations is communicated to the students from time to time. Slight variation to this pattern is intimated to the students well in advance. The institution with the departments working as pivotal units concerned with the academics, tries to keep up to the academic calendar to the possible limits of its applicability. COVID 19 Pandemic have hard hit the academic ambience of the institute, so it became difficult to stricly adhere to this calender during the acedemic session in mention.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://abnscollege.org/academic-calendar-2020-2021.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated institution under Cooch Behar Panchanan Barma University ,the institute enjoys meager advantage of flexibly amalgamating the crosscutting issues such as Gender, Environment and sustainability etc.,although Acharya Brojendra Nath Seal College pursuing CBCS curriculum under Cooch Behar Panchanan Barma University has the scope of assimilation and induction of crosscutting issues such as Professional Ethics, Gender etc. through the subjects taught at this institution viz.Philosophy looking upon the finesse of Ethics as a major dimension of study deals with its different parameters whereby Professional Ethics is a significant part. Likewise issues like Gender, Human Values, Human Rights, Environment more prominently Environmental movement, is dealt a formidably by the discipline of Political Science. Moreover, Environment and Sustainability definitely becomes directly related to disciplines like Zoology, Botany and allied Science subjects, though environment today is a concerning issue touching almost every horizon. In addition to all these, online workshops and webinars and related activities have been intermittently organized as mark of celebration of International Women's Day, World Environment Day, whereby such issues have been incorporated and addressed on several occasions, thereby increasing the possibility of its dissemination among the interested audience.Environmental Studies is also a compulsory subject for first semester students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

`03`

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

`113`

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	`B. Any 3 of the above`

File Description	Documents
URL for stakeholder feedback report	https://abnscollege.org/page1.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://abnscollege.org/feedback20-21.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

727

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

543

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An age old institution like Acharya Brojendra Nath Seal college, still standing with its own valour, have produced students and scholars in the yesteryears who got established on their own credibility. Based on critical assessment and analytical perception, teachers of this institution have given their whole hearted dedication, not only for those who are brighter academically, but more competently for those, who are a bit behind in the long queue of achievers.

Advanced learners are given ample opportunity to come forward with their academic pursuit by giving subject specific papers based on their research quest. Besides owing to Pandemic situation, interested students have been forwarded and continuously encouraged to go through brochures making ways for participating in different types of competitions such as essay writing, quizzes,etc.,so as tokeep up their academic spirit.

For comparatively slow learners under the challenging Pandemic circumstances, special online tutorials and academic suggestions were imparted by teachers whenever required. Besides, online class materials were displayed on website to help students of all categories.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2285	**92**

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Being an affiliated institution under Cooch Behar Panchanan Barma University the institution has to stick to the curriculum and course structures framed by the University. Accordingly, opportunity to use student-centric methods like experiential learning,participative learning and problem solving methodologies directly into curriculum, is rather less. However teaching and learning of science subjects that begins with curiosity ,exploration of facts through experiments, providing hands-on opportunities to discover the world around and discovering how things work, fosters scientific thinking, observation, questioning and testing data. The same process ensures participative involvement and application of problem solving methods. Thus teachers involved in the teaching of Science subjects definitely incorporate methods like those mentioned above to make learning more effective and application oriented as well as meaningful. The Academic session 2020-2021 got seriously affected due to pandemic, thus direct interaction of teachers with the students got adversely affected. Under such circumstances, chances to use such student centric methods for enhancing and making the learning experiences interesting, got hampered. Gathering of experiences through everyday living, facing problems of life and trying to overcome those by using common sense and sense of rational thinking definitely ensures effective learning, and this responsibility is borne almost by all disciplines today.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute has a number of computers with smart class rooms. There is a dedicated seminar room with high

dependabilityacoustics.

Teachers use ICT enabled tools such as Power Point Presentations regularly in classes.E-resources, downloaded from the internet have been provided to the students during the online classes. Moreover learning materials have also been uploaded on the website of the college so that students can easily get an access to those, especially during the Pandemic situation.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

81

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

607

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance. Since Choice Based Credit system is adopted, so student's performance are assessed and evaluated all the year round. However the departments enjoy flexibility in the adoption of suitable methods in this regard. Time and mode of assessment are also decided by the departmental heads in due consultation with the other faculty members.

The same process have been tried to be adhered to, on an online basis during this academic session, and marks have been submitted to the University by all the concerned departments in due time.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Under Choice Based Credit system (CBCS) Continuous Internal Evaluation (CIE) is an essential part and therefore has been introduced in this institution since 2017. In order to improve the mechanism of internal examination and evaluation, IQAC of the college in consultation with different stakeholders has provided various suggestions based on which the college has adopted the following measures: - Project based evaluation system besides of conventional evaluation system. - Group discussions and seminar presentations by the students - Field survey report based on Departmental excursions and educational tours.

With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance. Since Choice based Credit system is adopted, student's performance are assessed and evaluated all the year round. However, the college has a Grievance Redressal subcommittee whereby any grievance if crops, in relation to evaluation or uploading of marks can be taken care of.Till date meticulous evaluation of internal examination of answer sheets and careful assessment of student's performance have led to zero incidences of grievances cropping up from the students' end.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course structures for specific Honours and Programme courses for specified disciplines are well chalked out and displayed on official college website. Besides these, glimpses of courses taught at this institution and probable opportunities after studying them are also well informed to the students through the college prospectus. Apart from this, keeping the Pandemic situation in mind, the college took an initiative of conducting an online programme highlighting on the prospects of studying specific subjects at this institution. Thus programme and course outcomes for all programmes offered at this institution are well articulated and conversed beforehand, so that students enter this institution with an impression.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://abnscollege.org/departmental-outcomesd41d.html?
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Level of attainment of Programme and Course outcomes becomes partially clear with the publication of result everytime after examinations are conducted. It becomes all the more clear when students opt for education of higher levels and even overcomes the hurdles of job based competitive examinations and gets engaged at places worthy of interests. These outcomes are assessed and evaluated by the departments on departmental levels and are communicated duly to the competent authority.

The IQAC in consultation with the Principal of the Collegeoffers valuable suggestions in this regard so as to find further pathways for improvement of study methods. Further, by conducting several workshops and webinars under the continuing Pandemic situation,the IQAC has tried to offer best possible advice in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

659

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://abnscollege.org/studentsatisfactionsurvey20-21.html

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.44

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

09

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dstbt.bangla.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Sofar there is no such innovation ecosystem in the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>NA</u>

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

15/9

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

53

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college, being a premier institution in this farthest region of West Bengal in particular and India in general, has a shining history of involvement with and contribution towards the neighbouring community, besides the regular teaching -learning process. During this year owing to the COVID 19 pandemic, no extension activities could be organized in offline mode. However, by organizing following activities in online mode the college has given message to the students' 'community about contemporary ethics and course of development in the soil they have been born,and brought up. Moreover, through extending active participation with the students these events made attempts in widening and deepening their realization, feelings and soft corners of the mind and hearts towards the society, ecology and environment.Under supervision of NSS Unit of the

college,following actions have been undertaken:

- Observation of 71st National Constitution Day
- For 18+ New Voters Awareness Generation Programme
- Question-Answer Session Between District Magistrate, Cooch Behar and 18+New Voters of A.B.N Seal College
- Observation of Ambedkar's Jayanti
- Covid Awareness Programme
- Social Entrepreneurship Best Idea Programme
- Webinar on Revisiting 'Yoga': The Traditional Practice towards Physical and Mental Well-being
- Webinar on "Ecosystem Restoration towards Sustainable Society"
- Webinar on"COVID-19: Challenges for Management of Mental Health and Risk Factors

A few activities as conducted under the supervision of the NCC of this college are as follows --

- Tree Plantation
- Observation of No Tobacco Day
- Swachh Bharat Abhiyan
- Observation of World Environment Day

File Description	Documents
Paste link for additional information	https://abnscollege.org/archive22.html
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2161

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This College has been catering the needs of the students pursuing Higher Education in this region since 1888. To achieve its goals, this College redesigns its physical facilities at times in such a manner so that it could be treated as an intellectual breathing space for both students and teachers. Institutionalized two shift systems for Pass and Honours courses have been framed for ensuring the best and the highest utilization of the physical facilities at its disposal. Apart from the Administrative building of the College, there are Seven different building blocks which harbour 15 Academic Departments and laboratories, Library and Conference rooms and lecture theatres for relatively larger audience than a class

room can cater. To ensure the optimal level of teaching-
learning output this college provides ample infrastructure and
physical facilities to every academic department at its
disposal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Separate spaces are available for cultural and athletic
practices/ rehearsing and performances within the college
premises. In order to monitor the year-round conduct of such
activities there are a couple of sub-committees at work,
comprising student-representatives, under Teachers' Council.
Besides that, some need-based committees evolve as and when
students are required to be trained/ guided for participating
in various inter-college or state-level cultural or sports
activities. Gymnasium and play grounds are adequate enough for
parallel conducting of various physical/ sports activities in
the same time schedules. Indoor games are also made available
for mindful entertainments of students and teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.75780

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation process of A.B.N. Seal College is continuing using 'Koha' Integrated Library Management Software. Koha is the most popular open-source Library Management Software used by numerous higher educational institutes of the world. It gives immense customization facilities as per organizational needs in most convenient way. Already seven thousand books data have entered in the Koha database and continually upgrading. We are planning to fully automate our library system and integrate digital archive with the ILMS.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File]()

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File]()

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College aims to provide state-of-the art IT learning aides to the students and faculty members with their study and research. All the academic departments and the central library of the college are equipped with ample numbers of Desktop and laptop computers, scanners, LCD projectors, Laser printers and reprographic facilities are also made available for all utilizing the library for study and research. Two Smart class rooms are at work with cutting edge technical facilities. An active Wireless internet facility (Wi-Fi) is accessible in every corner of the college with average bandwidth of 23 Mbps. To support these complicated IT network, all the computers and suchlike are connected to uninterrupted power supply and high-performance computing servers.

Owing to the alarming pandemic situations, an IT-assisted evaluation process for gauging the learning outcomes has been developed. The online examination systems via Google forms, Worksheets, Google Classrooms had helped a lot in curving health risks. Zoom facility has been purchased for harbouring various academic and outreach ventures such as Webinars, special lectures etc. This college has a clearly stated policy regarding IT upgradation with special emphasis on updating curriculum-based softwares in regular intervals and regarding prevention of IT malpractices as well. As this institution also envisions a paperless administration in near future, adequate numbers of computers are also installed in every section of the College Office. Although the College has its complete financial dependence to the Govt. of West Bengal, it strives to maintain a liberal budget towards upgradation and maintenance of IT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.19835

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical amenities:

For civil and electrical works, the college being a Government college has to depend upon Public Works Department (PWD), Social Sector, and Electrical sector, Cooch Behar Division, Govt.of West Bengal, respectively. For all kinds of instruments, the Higher Education Department, Govt. of West Bengal takes the initiative.

Academic facilities: The recruitment of academic staff is done by the Higher Education Department, Govt. of West Bengal, supplying the resourceful manpower. Even the books of library are purchased out of Govt. fund.

The departmental procedures are handled by the teachers of the department with their Heads and the departmental committees formed for purposes from time to time.

The overall academic planning for an academic session is effectively handled by the Teachers' Council with the formation of a number of committees.

Support facilities:

For any kind of fund, the institute always gets support from Department of Higher Education, Govt. of West Bengal.

For library works, Librarian along with His /Her Library Committee take decisions in consultation with the Principal.

The ICT committee deals with works related to computer and ICT facilities.

The college has two large playgrounds where sports related activities takes place under the supervision of concerned committee.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1507

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

41

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to Institutional website	https://abnscollege.org/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
89

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
89

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

27

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per government rule and the University Statute, the College has a Students' Representation . It conducts and takes part

invarious curricular and co-curricular activities, such as College Fresher's Welcome for newly admitted students, Common Room activities, games and sports activities, cultural programmes, student welfare and so on. It has representation in various academic and administrative bodies where ever permissible, to facilitate smooth functioning of the College. This is definitely a way by which the students can put forward their demands before the authority thus trying to ensure their existence. However, such an elected Students' Council is not existing right now due to a halt in Govt. directive.

However the College has various academic and administrative bodies with student representation to facilitate the administrative and academic activities. These are:

- Governing Body
- IQAC
- Annual Day Celebration Sub-committee
- ICC (Internal Complaints Committee)

Besides each time a cultural event is held in the college, students' active participation and wholehearted involvement is sorted for.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Acharya Brojendra Nath Seal College Alumni Association(ABNSCAA) took its birth in its formal form on 24 th July,2016.It is registered under the West Bengal Society Registration Act-XXVI of 1961 on 9th Dec,2016 (reg.no-S/M-4403 of 2016-17).Within a short period of time the Association has managed to extend to 43 Life members. The first President of this Association was Dr. Bimal Kumar Saha, Associate Professor of Economics, WBES (Alumnus: 1976-80) and first General Secretary was Dr.Prajna Paramita Sarkar, Associate Professor of History, WBES (Alumnus: 1992-95). After its birth, this Association started to carry on different activities such as funding the college for the purpose of development work, opened a school for Value Education and so on. But due to Covid Pandemic as college was closed, the Association wasable to contribute a sum of money only for the plantation purpose and maintenance of gardens within the college campus .

File Description	Documents
Paste link for additional information	https://abnscollege.org/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of this institution is to create socially responsible people with academic excellence by blending traditional values of education with modernity. In pursuance of the above goal, the institution under effective and efficient leadership , formulated policies on various academic and administrative activities and the administration is decentralized to such an extent that a collective decision is taken through periodical meetings to plan and organise various activities of the college which ultimately would help the students of this institution to be the torch bearer for settling the needs of the society and also to be a complete man in all respects. For making the students complete man in order to satisfy the stated needs of the society, they will be taught the lessons in such a manner that there will be the combination of modernity with tradition. Specifically, these tradition and value orientation are to build sincere, energetic, laborious, honest, philanthropic and dynamic personalities with significant bent of mind towards the nation.

File Description	Documents
Paste link for additional information	https://abnscollege.org/our-college.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a matter of fact, decentralization and participative management are in vogue in this institution since 1970. (vide Memo no: 4188-Edn(A)/A-51-2/70, date: Calcutta, the 26th November, 1970 of Govt. of West Bengal Education Department, Appointment Branch). Academic activities of are mostly performed by the sub-committees formed under the Teachers' Council. The number of these sub-committees varies time to time

in relation to the work load innovated for the better management of the college. Numbers of such committees were 36during last academic session. Moreover, the administrative activities were performed by the Office of the Principal and in doing so, The Office ofthe Principal is to form a number of administrative sub-committees(20 sub-committees) through the incorporation of both teachers and non-teaching staff to tackle various administrative activities or problems. Further, the inclusion of advisors from important sections of the society viz. medical and legal aspects within the ICC is also a categorical example of the practice of participative management through effective leadership in the college last year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The outbreak of COVID- 19 has challenged the education system across the country and forced the entire education system to shift to an online mode of teaching overnight. Acharya Brojendra Nath Seal College in Cooch Behar being one of the reputed and sought-after institutes of the North-Eastern region of West Bengal, India, have always stood by a cause' and this time also, rightly formulated a plan to assist students for uninterrupted online classes. In pursuance of this objective, the college authority in consultation with Coordinator, IQAC, Secretary, Teachers' Council and Heads of all the Departments, have prepared a detailed list of students of various departments who could not recharge their data pack due to financial distress brought about by this pandemic on their family. Thereafter, the Students' Affairs subcommittee was entrusted to finally execute this initiative (Supporting document as uploaded exemplifies the fact) so that these students can participate in the online classes on a regular basis. It is apt to mention that, some of the Departments according to the decisions taken in their departmental meetings had purchased smartphones for their students who did not have smart phones to join classes, from the fund accumulated from the contributions made by the departmental faculty members.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The faculty of this institution, excepting the SACT, belong to the cadre of West Bengal Education Service (WBES) and Principal belongs to the cadre of West Bengal Senior Education Service (WBSES). Recruitment processes have been executed by PSC, West Bengal according to the guidelines of UGC. However,appointments are decided by the Department of Higher Education, Govt. of West Bengal. Consequently, service rules of the faculty members, andthe non-teaching members are governed by the WBSR. However, theCAS benefits of the teachersare determined as per UGC guidelines.

The top most position in the administration of the College is occupied by the Principal. The successive position is occupied by the Co-ordinator,IQAC, Teachers Council headed by the President who is the Principal of the college by virtue of his post and activated by the Teachers' Council Secretary, Heads of the Departments. The side attracting position is occupied by the Office headed by the Head Assistant, and the Students Union Council. Moreover, the institution has constituted various cells and committees, for smooth conduct of the academic and administrative activities within and outside of the campus. These cells/committees meet as and when needed and provide appropriate recommendations to the competent authority to formulate effective and efficient policies.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://abnscollege.org/structure_body.html
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since this is a full-fledged Government Institution under Department of Higher Education of Govt. of West Bengal, the teaching and non-teaching employees of the institution likewise other state govt. employees enjoy the following benefits:

Medical Treatment for employees and their dependents through West Bengal Health Scheme since 2010.

All employees are covered under General Provident Fund rules and Group Insurance Savings Scheme

Provision of recruitment on compassionate ground through proper channel in case of dying in harness.

Employees can avail festival advance before their prime

festival.

Some employees also get Bonus from State Government before Durga Puja, the most celebrated festival in West Bengal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains Daily Self Appraisal system in which each faculty keeps a record of attendance, classes allotted and taken by him/her and other academic and administrative

activities inside and outside of the College. These self-appraisal reports of each teacher are submitted to the Principal every month by each department. The Principal along with Teachers' Council Secretary and Heads of the departments jointly analyze the self appraisal reports and then takes necessary steps in improving the performance of the concerned faculty member. However, for non-teaching staff, Principal looks into the matter in consultation with the Head Assistant of the Office.

Besides, being a government employee all the teaching and non-teaching staff of the college submit online Self-Appraisal Report (SAR) in each financial year through IFMS portal of Govt. of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college makes every attempt to ensure auditing of the funds received by the college from various governmental and non-governmental sources. In this regard, Internal Audit is performed by the Registered Chartered Accountant firm with the assistance of Internal Audit and Accounts Assessment subcommittee after which the utilization certificate is prepared for being sent to the funding agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

1.05

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a government College. Therefore, it has restrictions on generating additional funds besides the conventional processes.

Nevertheless, in order to utilize resources optimally, the Institute after collecting the departmental requisition in compliance with the financial resources originated through the development grants-in-aid extended on the part of State Government and UGC, convenes the extended meeting of Purchase Advisory Committee inclusive of the representation of Coordinator of IQAC, Convener of College Development and Planning Sub Committee for rational allocation of the financial resources as per the requirement. This process is followed by the path of inviting tender quotations etc.for the effective and efficient use of the financial resources .The monitoring activity upon all these things is carefully carried out by the Internal Audit and Accounts Assessment Sub -Committee as and when necessary.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institutionalized initiatives of IQAC:

1. Publication of Academic Journals

To develop academic skills amongst teachers by directing their positive energy towards writing analytical articles and thereby enhancing their academic competence. This context has come into existence for making a teacher well diversified in terms of his power of innovation, thought building and extension of those through writing and publishing. The Journal of Arts is published bi-annually with the availability of a number of said papers whenever invited by the Editor-in-Chief of the Victorian Journal of Arts.

2. Organizing Departmental Memorial Lectures and students' seminars

During pandemic, to keep up with the academic spirit, the students well equipped with newer orientations other than regular online classes. Thus memorial lectures and students' seminars have been organized to make a positive use of their energy. This initiative of IQAC helps students and will further assist them to get acquainted with the process of writing and presenting papers in front of a considerable public within and beyond the class rooms and thereby breaking their stage fright.

3. Conduct of an overall Academic Audit is a significant step in this regard.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC tookonline feedback from the outgoing students of UG (6th Semester) and PG (4th Semester) courses for this academic session . Separate feedbacks were sought from the outgoing hostel boarders. Forms were sent to the students through their respective e-mail ids in distinct batches.After collecting the feedbacks, it was analyzed by the IQAC and the report was

prepared. Responses of students were sent to the HODs/Hostel Supers/Librarian, for information and necessary action. An academic calendar prepared by the IQAC in consultation with the Principal, on the year-round activities of the institution. Following this, every department is given the freedom to frame their academic schedules. The calendar includes distribution of syllabus, number of classes allotted, time schedule for tutorial and special classes, probable dates of class tests, Practicals, other evaluation systems and University examinations, list of holidays with regard to teaching plans, tentative dates of parents-teachers' meets, dates of different college events .The institution with the departments tries to keep up to the academic calendar to the possible limits of its applicability. At the end of the session the departments are asked to report their activities to the IQAC. Academic Audit is also prepared and certified by the University.

File Description	Documents
Paste link for additional information	https://abnscollege.org/academic-calendar-2020-2021.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://abnscollege.org/agard41d.html?
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The academic session 2020-2021 witnessed the effects of COVID-19 Pandemic, under which organization of formal events on gender equity and sensitization got seriously affected. However through communication of learning on cognitive levels especially through subjects like Political Science, Philosophy etc. in which Gender Studies becomes an integral part, lessons on gender equity and gender sensitization have got imparted following online modes.

The college is extremely sensitive towards practical problems faced by the girl students and keeping in mind the typicality of sensitive issues that girls may face on monthly basis, special care was taken to address such issues, thereby installating a 'Vending Machine' in the Girls' common room of the college. In addition to all these, provision of online counseling related to typical problems was kept open on an online basis, though incidences reported have been nil.

File Description	Documents
Annual gender sensitization action plan	https://abnscollege.org/userfiles/file/Annual%20gender%20sensitization%20Plan%20for%20the%20session%202020.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://abnscollege.org/archive23.html

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Nothing as such. All activities got hampered due to Pandemic.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste	D. Any 1 of the above

water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Being an eminentcollege of the North-Eastern part of thecountry with century past rich heritage, students hail from different sections of the society with linguistic and cultural variations belonging to ethnic communities such as Bengalee, Assamese,

Rajbanshi, Nepali, Koch, Mech, Rava and are either Hindu or Muslim or Buddhist by religion. Our students here learn to pay respect to others' religion, language and culture through their day-to-day activities and also by active participation in different events and programmes on the Special Day Celebration. For instance, we may mention about the folk songs or the folk dances, which were performed by our students in 'Kristi', the Annual Day Celebration of our college in the previous years. Moreover, 'Basanta Utsab'(celebration of Holi-the festival of colours) is marked here with much enthusiasm whereby all students of the college get involved with their cultural distintiveness. The initiatives during the academic session2020-2021 got affected due to the pandemic situation and no direct initiative could be taken due to this, however 'Basanta Utsab' was celebrated in a very small way within the college premises. Thus, it can be said that an expressed environment of cordiality and harmony exists within the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is sensitive to the requirement of inculcation of values, sense of awareness about rights and dutifulness related to constitutional obligations in the mind of students and employees. In this direction the NSS and NCC units of the college in collaboration with different bodies have carried on various activities at different points of time. The list of such activities are cited here in below :

Observation of Constitution Day by Department of Political Science,

Activities by NSS to imbibe polling spirit in collaboration with District Administration and Election Commission,

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://abnscollege.org/archive01.html
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates regularly all the national and international events. However, maintaining proper Covid protocols,Ambedkar Jaynti was observed on an online mode,which gets exemplified through a report uploaded underneath.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Under the COVID-19 Pandemic situation, carrying on wide-ranging practices appeared to be a challenge and had to be carried out following pandemic protocols and Govt.advisories, and whatever little could be undertaken was through online mode.

Under such a prevailing circumstance, continuation of regular classes with the students, completion of the syllabus and fulfilling their thirst for knowledge was indeed felt as the biggest priority. Keeping that fact in mind and to keep awake the academic fortitude, the following activities were conducted:

1. **Organization of International and National level webinars/departmental memorial lectures via online mode, to upkeep the academic cadence of teachers and students.**
2. **Conducting online classes to entail the academic spirit of both teachers and students. Teachers regularly have uploaded online learning materials for students to read and get prepared for examinations from time to time and these were uploaded on the website of the college in separate folders for easy access of the students.**

In both these initiatives, challenges were faced so as to keep upto the demands of digitalization. Still these efforts, pulled students into the trail of continuous academic involvement, at a time when going out of home were a matter of serious apprehension.

File Description	Documents
Best practices in the Institutional website	https://abnscollege.org/archive03.html
Any other relevant information	https://abnscollege.org/archive_study.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One area of the institute's Priority: Alike notable institutes of the nation and the world, this college has the priority to make its admitted students equipped of the qualities as the ongoing time demands.

In its Thrust Area: The thrust area of this Higher Education institute is to make the academically weaker students more or less equally efficient /at par, with the bright and meritorious students, so as to make them capable of facing the competitive world. In this context it may be opined that A. B. N. Seal College being an academia in this remote backward corner of West Bengal, India and of the world, it has been continuously taking the challenge to make a notable intellectual contribution in the wider field of life of the state, nation and the world.

Amid Covid situation, maintaining the continuity of education was felt to be an utmost challenge and an alarming necessity. Thus online classes were arranged on a serious basis by all the departments of the college and e-materials were constructed by teachers and circulated to the students, at least to keep intact the academic ambience, even though on an online basis.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **The trend of continuing the organisation of webinars and online workshops should be kept alive, at least, as long as thepandemic situation goes on .Thereafter IQAC will**

encourage for seminars on offline modes.

- Arrangement of a National level seminar on Outcome Based Education System is on the pipeline. Fast initiatives are to be taken in this regard.
- Strengthening the applicability of Management Information System in Administration, finance and student support.
- After the proposals for the introduction of Skill enhancement and add on courses have been adopted, tangible steps are to be taken to introduce Skill Enhancement and Add on courses by the departments.
- Extending MOUs and using the institution as an incubation centre for innovative ecosystem may be arranged for.
- Acceleration of the pace of preparation for facing the 3rd cycle of NAAC Accreditation is to be done.
- Celebration and observation of important days like World Environment Day, International Yoga Day, Independence Day, Republic Day etc. must be continued, even on online basis.
- Initiative for conducting Academic and Green Audits to be encouraged.